

Example of the factors taken into account when calculating the fee for an application for a Sexual Entertainment Venue.

Fee set for 2024/25 at £8,320 (New Application)

Task	Predicted Cost £
Pre-application queries <ul style="list-style-type: none"> • Queries from applicant / pre-application meeting 	183
Receipt of application <ul style="list-style-type: none"> • Download and review of application • Preliminary enquiries of applicant 	85
Consultation <ul style="list-style-type: none"> • Input details of application onto Uniform database • Posting details on website • Consultation with both internal and external teams 	112
Consultation responses <ul style="list-style-type: none"> • Interviewing applicant and site visit, locality assessment • Check newspaper advertisement • Consider representations • Queries from responsible authorities, planning team and noise team logs/information • Update database 	928
Determination <ul style="list-style-type: none"> • Pre-hearing admin • Hearing process (including costs for legal and other City departments) 	1,825
Post-hearing and production of licence <ul style="list-style-type: none"> • Work of committee officer producing minutes, decision letters, notifying applicant etc • Preparation of licence, update database 	673
Policy costs <ul style="list-style-type: none"> • Policy development • Committee work • Consultation with final report to Court of Common Council • Legislative updates, training 	1905
Post-licence <ul style="list-style-type: none"> • Member queries; responding to FOIs • Updating website • Review of fees 	1,091
Compliance costs <ul style="list-style-type: none"> • Proactive compliance visits 	1,518
Total Predicted Cost per Application	8,320